



## Frequently Asked Questions

### 1. What is the capacity of The Thursday Club?

The Thursday Club has a capacity of 175 for a seated meal event. For a standing or theater-style seating event, the capacity is 250. The capacity for garden wedding ceremonies is 145 chairs, with standing room on our west balcony for 15.

### 2. Where does my DJ set-up?

You may use either the stage in the main ballroom, or the DJ can set up on the main ballroom floor. Low level music and a microphone are allowed in the Garden for the ceremony only. All cocktail hour and reception music must be inside the clubhouse.

### 3. Am I required to have a Day-of Coordinator for my wedding?

Yes. The Thursday Club requires all weddings to have a "Day-of" coordinator. Professional coordinators are experienced at running complicated events with many moving parts. Your coordinator will maintain the agenda for the rehearsal, ceremony and reception, as well as be responsible for assisting in set-up and breakdown. The coordinator is required to be the first vendor on the premises and to stay the duration of the event and vendor clean up.

At the conclusion of your event, The Thursday Club venue manager will conduct a final walk through with your coordinator to assess any possible damages and/or any excessive clean-up necessary. The Thursday Club can recommend several reliable Coordinators.

### 4. Who is allowed to cater at The Thursday Club?

The Thursday Club has a list of Approved Caterers who all provide full service catering and are highly skilled at working at our facility. They all have current licensing and all the proper insurance. Full service catering includes all your linens, china, silverware/glassware, all the staffing to set the tables, manage the food and beverage and do all the clean-up.

### 5. May I have a buffet at The Thursday Club?

Our Approved Caterers can provide you with a wonderful buffet, seated/plated meal (catering staff brings plate to guests), or food stations, a more casual style with several tables spread around the venue with different types of food.

### 6. May I have alcohol at my event? What about Smoking?

The Thursday Club allows beer (no kegs), wine, champagne and distilled spirits, **which must be poured by one of our approved caterers or a licensed bar service**. We do not allow 'shots' or distilled spirits poured 'neat'. You may provide your own beer/wine/champagne. Check with your caterer about providing your own distilled spirits. Alcohol stops being served at least 30 min before the end of the event. Smoking and Vaping is allowed outside the Clubhouse only. Never inside. Use of marijuana in any form is prohibited.

### 7. As the client, are we required to have liability insurance? If so, where do I buy it?

Yes, a minimum of one million dollars per occurrence listing The Thursday Club and The Thursday Club Foundation as additional insured. If having alcohol at your event, you must also include Liquor Liability insurance policy. Companies that provides liability insurance for weddings and insures all aspects of your wedding include: [www.theeventhelper.com](http://www.theeventhelper.com) and [www.wedsafe.com](http://www.wedsafe.com) This insurance costs around \$100 for 100 people.

### 8. Are my vendors required to have liability insurance?

Yes. Your vendors need to provide The Thursday Club with proof of liability insurance (with the exception of the caterer, as we have their information already).

### 9. Do you provide security for events?

The Thursday Club provides security for most events and the cost is included in our price.

### 10. Where do people park?

Parking for events is street parking in the neighborhood, where there are plenty of parking spaces. A valet service can be hired for the convenience of your guests, but is not mandatory.

**11. May I have my wedding rehearsal at The Thursday Club?**

We can confirm a date/time for rehearsals 30 days prior to the wedding at a mutually agreed upon time. A one hour rehearsal in our garden is complimentary.

**12. What can we use the Garden for?**

The Garden is used for the wedding ceremony only. Because of our location in a residential neighborhood, all reception activities need to be inside the clubhouse. No food, bars or tables are allowed in the Garden. Guests can walk around to enjoy the Garden during the reception, but no large gatherings of people are allowed in the Garden after 8:00pm.

**13. Are there nice places to take photos at The Thursday Club?**

Absolutely!! Our property has stunning ocean views, beautiful gardens, a water fountain, and several incredible trees. Our clubhouse is in the Spanish style architecture with lots of character inside and out. We're only ½ mile from the ocean and the Sunset Cliffs Natural Park where you can take some incredible photos. Because of our location in a residential neighborhood, **no drones are allowed at any time.**

**14. What time can we arrive at The Thursday Club to set up?**

Your arrival time starts your rental period. Rental time includes all set-up and clean-up. If you feel you need extra time, additional hours can be added as needed. See Price Sheet for rates. A typical afternoon/evening wedding ceremony and reception rental time would be 1:30pm-9:30pm, with a ceremony at 4pm. Daytime wedding would be 9am-5pm with a ceremony at 11am. For Celebration of Life or other special events, our 6 hour rental may fit your needs.

**15. How late can our event go?**

Because of our location in a residential neighborhood, **all events must end no later than 9pm, guests departed no later than 9:30pm.**

**16. Are we allowed to decorate? What about candles?**

Yes, you can decorate. We do have some rules to keep our venue in tip top shape and to preserve the historical integrity. **All décor must be free-standing.** Nothing is to be fastened, hung, taped or stapled to the walls, draperies, stage curtains, plants, garden arbors, railings or floors. All decor must comply with San Diego Fire Ordinances. Candles are allowed inside, but must be protected by a non-flammable container whose top extends at least one inch above the top of the flame. Other types of open flames and fireworks, including sparklers, are not allowed. No confetti, birdseed, rice, paper streamers, bubbles, glitter, sand, silly string, small crystals or stones or similar materials may be used at any time. No substance may be applied to the floor. Use of rose petals (white only, as colored ones will stain the concrete) is permitted in the garden ceremony area and must be picked up immediately after the ceremony.

**17. Do I have to rent dinner tables & chairs?**

The Thursday Club INCLUDES our inventory of tables and chairs with all of our rentals. We have a total of 300 white, padded resin chairs. Our table inventory includes: (20) 60" round dinner tables, (25) 48" round dinner tables, (8) 8ft rectangular tables, (6) 6ft rectangular tables, (6) 30" belly bars/or cocktail tables, and (2) 4ft x 2ft tables. We ask that you have your caterer cover the tables with linens.

**18. What are my responsibilities for clean up?**

The caterer is responsible for cleaning all food-and-beverage related areas. You must make arrangements to remove your decorations, centerpieces and any other items you bring with you. The Thursday Club staff cleans the facility after the event is over.

**20. Where do we have our ceremony if it rains?**

If it rains, you can hold your ceremony inside our beautiful clubhouse. Due to space limitations, we are not able to put a tent in our garden.

**21. I want to secure my date, what is the next step?**

To secure your date, we require 50% of the rental fee and a \$1000 security deposit. The full rental fee is due 90 days before the event. The security deposit is a refundable deposit to cover damages and honor contract time. We accept checks and credit cards.

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